**Student Resources and Services**

**Academic Advising for Undergraduate Students**

[http://www.odu.edu/success/academic/advising](http://www.odu.edu/success/academic/advising)

All degree-seeking undergraduate students must meet with an advisor each semester to discuss future academic and career goals as well as course selection for the next term. A degree planning hold is placed on each student’s account on April 1 and November 1 to prevent registration until the student and advisor meet. Students are encouraged to talk with their advisors frequently throughout the year, rather than only during registration time periods. The advisor may, at her or his discretion, remove the degree planning hold for several semesters after the student has developed a long range degree plan and is in good academic standing.

Acceptance of a student for advising purposes does not guarantee acceptance into the department as a major. In most instances, students begin their academic planning and advising by meeting with an advisor in the chosen college’s advising center ([http://www.odu.edu/success/academic/advising/centers](http://www.odu.edu/success/academic/advising/centers)). Upon successful completion of prerequisite courses, students must officially declare the major and be accepted by the department by submitting the appropriate application or meeting with the chief departmental advisor ([http://www.odu.edu/success/academic/advising/advisors](http://www.odu.edu/success/academic/advising/advisors)). ([http://www.odu.edu/ao/registrar/graduation/candidates/advisors.shtml](http://www.odu.edu/ao/registrar/graduation/candidates/advisors.shtml))

The Center for Advising Administration and Academic Partnerships ([https://www.odu.edu/advisingprograms/](https://www.odu.edu/advisingprograms/)) serves as the coordinating unit for undergraduate advising and related programs such as First-Year Student Success, Advisor Support and Completion Initiatives, and Transfer Initiatives units. These units align with the University’s mission to serve students by coordinating outreach programs to students and offering student success initiatives such as classes for students in academic difficulty, advising first-year students, and negotiating program agreements between Old Dominion University and the Virginia Community College System institutions.

The Assistant Vice President for Academic Success in Academic Affairs ([http://www.odu.edu/advisingprograms/](http://www.odu.edu/advisingprograms/)) coordinates the undergraduate advising system through the college advising center ([http://www.odu.edu/success/academic/advising/centers](http://www.odu.edu/success/academic/advising/centers)) directors, associate deans, the chief departmental advisors ([http://www.odu.edu/success/academic/advising/advisors](http://www.odu.edu/success/academic/advising/advisors)) (CDAs), faculty advisors, the Center for Major Exploration ([http://www.odu.edu/success/academic/majorexploration](http://www.odu.edu/success/academic/majorexploration)), Athletics advising, Distance Learning, and Career Development Services ([http://www.odu.edu/cmc/](http://www.odu.edu/cmc/)).

**Academic Advising Centers**

All undergraduate, degree-seeking students are assigned to an advisor in a college advising center ([http://www.odu.edu/success/academic/advising/centers](http://www.odu.edu/success/academic/advising/centers)), or a faculty advisor based on the planned academic program, or to the Center for Major Exploration ([https://www.odu.edu/success/academic/majorexploration](https://www.odu.edu/success/academic/majorexploration)) during the initial term of enrollment, or to a Student Success Director ([https://online.odu.edu/academics/advising-and-degree-planning](https://online.odu.edu/academics/advising-and-degree-planning)) for distance learning students. On-campus first-year students will meet with the advisor during Monarch Orientation ([http://www.odu.edu/preview](http://www.odu.edu/preview)), which is required of all freshmen students and campus freshmen-level transfers. All on-campus Strome College of Business students, including transfer students, are required to attend Monarch Orientation. All on-campus transfer students are encouraged to attend Monarch Orientation, in addition to participating in the required online transfer orientation. Students who are undecided on a program of study or interested in exploring majors offered at Old Dominion University should schedule an appointment at the Center for Major Exploration ([http://www.odu.edu/success/academic/majorexploration](http://www.odu.edu/success/academic/majorexploration)) (CME). In addition, students who begin their studies in an academic college may become exploratory and utilize CME for major exploration advising. All other on-campus students who have decided on a major should see an advisor in the academic college advising office during the first semester of enrollment. Students will be assigned to a faculty advisor after the freshman year or upon completion of prerequisite courses for the major. Distance learning students, regardless of major decision, and any off-campus students in online programs should consult with their ODU Online Student Success Director for advising purposes.

Academic advisors will make every effort to give effective guidance to students in academic matters and to refer students to those qualified to help them in other matters, but the final responsibility for meeting all academic requirements for a selected program rests with the student.

**How to Prepare for an Advising Session**

All undergraduate, degree-seeking students are expected to utilize the online Degree Works ([https://www.odu.edu/academics/academic-records/degree-evaluation](https://www.odu.edu/academics/academic-records/degree-evaluation)) program to make decisions about course registration. Prior to an advising appointment, students should review their Degree Works audit and select courses for the next term. These selections may be indicated in the long-range planning feature of Degree Works for record-keeping purposes. Students are encouraged to develop a complete long-range plan prior to their sophomore year, knowing that the plan may change based on student elective choices and concentrations within major programs. Bringing the long-range plan to the advising appointment will allow the student to have a more productive discussion with the advisor about elective choices and future goal planning. If a student requires assistance with utilizing the Degree Works system, the Student Success Center ([http://www.odu.edu/ao/successcenter](http://www.odu.edu/ao/successcenter)) offers individual and group tutorials on how to use the system and create a long range degree plan.

**Early Alert/Progress Report Success Advising**

Academic success assistance is available to students who have progress grades of C- or below at midterm (fall or spring semesters in 100-200 level courses). Students are contacted through their ODU email and are encouraged to meet with their advisor in their academic college or major or with their Residence Life staff for individual consultation and referral to University resources. Students in academic difficulty will receive additional communication regarding individual academic coaching services.

**UNIV Coursework**

Academic success programs are available for all freshmen, sophomores, and transfer students who end their first semester in academic warning. All freshmen and sophomore students are required to participate in an academic success program, sponsored by the Student Success Center, in accordance with the Undergraduate Continuance Policy ([http://www.odu.edu/continuance](http://www.odu.edu/continuance)).

**The Academic Advising Mission Statement and Goals**

In keeping with the University’s mission, the primary purpose of the Old Dominion University academic advising program is to empower students to explore, experience, and engage in educational activities that assist them in the development of meaningful educational and career plans to meet their full potential.

**Academic Advisor Goals and Teaching Outcomes:**

GOAL 1. To assist students in developing suitable educational plans and programs of study that promote academic success.

GOAL 2. To help students explore and clarify individual academic and career goals.

GOAL 3. To teach students how to select appropriate courses and other educational and co-curricular opportunities that provide the experiences needed to accomplish their academic and career goals.

GOAL 4. To teach students to review and evaluate progress toward established educational goals and completion of requirements within...
individual programs of study using the degree evaluation system and other University-provided technologies.

GOAL 5. To develop student awareness and understanding that decision-making in the advising process is based on student responsibility and to promote understanding of University values as articulated in the University’s mission statement.

GOAL 6. To encourage students to use University support services and related resources as needed (Undergraduate Catalog, Career Development Services, Counseling Services, Educational Accessibility, Writing Center, etc.).

GOAL 7. Keep current on University policies and procedures by participating in ongoing education opportunities related to advising and student success.

**Student Goals and Learning Outcomes in the Academic Advising Process:**

GOAL 1. To develop an education and career plan, in consultation with the advisor, that promotes academic success by exploring options through courses and other educational and co-curricular experiences.

GOAL 2. To take full responsibility for learning about opportunities and resources that help formulate academic and career plans and to gather the information needed for the successful completion of all graduation requirements, including, but not limited to, course scheduling, program planning, and understanding the academic advising process.

GOAL 3. To be engaged in the course selection process and to actively seek and participate in other educational and co-curricular opportunities that help in the achievement of academic and career goals.

GOAL 4. To read and understand the University’s policies and procedures in relation to meeting University, College, and Departmental graduation requirements.

GOAL 5. To use University-provided technologies and be responsible for new information provided through on-line resources.

GOAL 6. Be prepared with accurate information and relevant materials when contacting the academic advisor.

GOAL 7. To consult with the academic advisor on a mutually agreed upon schedule to review course choices, discuss academic and career goals, and assess progress towards degree completion.

**Academic Testing and Placement**

The University administers a variety of tests for both internal and external populations. University Testing on the fourth floor of the Perry Library provides testing services for the College of Sciences, make-up exams, and Distance Learning, as well as math placement tests. The Credentialing Center on the first floor of the Student Success Center provides the ODU foreign language placement test, as well as external testing services, which can be taken by Old Dominion University students and the general public. Examples of Credentialing Center exams include CLEP, DSST, Praxis, COMIRA, and tests offered through PearsonVUE. For information about testing services at Old Dominion University, please visit www.odu.edu/testing-center (http://www.odu.edu/testing-center/).

**Writing Placement.** All undergraduate students who have not earned credit for ENGL 110C through dual enrollment, Advanced Placement (AP), the College Level Examination Program (CLEP) or transfer from another institution are required to complete the Writing Success Placement Tool (WSPT) in order to enroll in first-year writing courses. A score of 3 on the WSPT is required to register for ENGL 110C or ENGL 126C without the corequisite course, ENGL 101 Composition Studio. Students who earn a score of 1 on the WSPT will need to enroll in ENGL 101 (http://catalog.odu.edu/courses/engl/) and ENGL 110C in the same semester by consulting a paired schedule with unique ENGL 110C corequisite course registration numbers. ENGL 101 is a 3-credit elective corequisite course designed to complement and extend the ENGL 110C curriculum. Students who feel as though their placement is inaccurate can appeal the decision by contacting the Director of Writing Placement and Support (https://www.odu.edu/englishdept/general-education/writing-placement/) who will put them in contact with an advisor from the Writing Program.

Undergraduate students with transfer credit for ENGL 110C or ENGL 211C/ENGL 221C/ENGL 231C are not required to complete the Writing Success Placement Tool (WSPT). However, they are expected to be competent writers and must possess writing skills equivalent to those described in the outcome statements for equivalent ODU courses (i.e., ENGL 110C, ENGL 211C/ENGL 221C/ENGL 231C). Although students with transfer credit for ENGL 110C, or ENGL 211C/ENGL 221C/ENGL 231C are not required to take the WSPT, those wishing to complete the WSPT for diagnostic purposes may do so by contacting the Director of Writing Placement and Support.

ODU Online students are considered part of the aforementioned cohorts (students with or without transfer credit for ENGL 110C) and must meet the assessment requirements of the undergraduate writing program. Students should contact their advisor with questions or concerns.

**Math Placement.** All incoming freshman students and transfer students are eligible to enroll in MATH 101M. Placement into MATH 103M will be based on a student’s high school GPA. Students who require MATH 103M and do not have a qualifying GPA should complete the ALEKS program prior to registering for classes. For those who do not use ALEKS to place into MATH 103M, a one-credit course, MATH 100, is available to gain entry into the course. Enrollment in MATH 100 will delay students’ progress toward completion of their math requirements. Placement into STAT 130M, MATH 102M, MATH 162M and above will be based on a student’s SAT or ACT score. Students can challenge their math placement by making an appointment to take a math placement test at the University Testing Center. Students challenging their placement may take the math placement test up to the University add/drop deadline.

**Foreign Language.** All students who have studied a foreign language in high school for three or more years must take a placement exam before continuing in that same language. Students with less than three years of foreign language study in high school may take the placement test if they wish to begin higher than 101F; otherwise, they must begin with the 101F course. This policy does not apply to students who have advanced placement credit. Foreign language courses below the 300 level are not open to native and heritage speakers; these students should consult a foreign language faculty member for advising.

Students whose native language is not English and who have satisfied English language proficiency requirements (see the section of this catalog on English Proficiency Requirements for Non-Native Speakers of English) are exempt from the foreign language requirements for General Education, including exemption from foreign language placement testing. Students pursuing degrees that require proficiency beyond the 100 level must be certified by the World Languages and Cultures Department to obtain a waiver of the 200-400 level courses. Native speakers are not eligible to earn credit for foreign language courses below the 300 level through coursework or external testing services such as CLEP. These students should consult a foreign language faculty member for advising.

**Exemptions**

**Written Communication.** Students may satisfy the requirement for the first semester of General Education written communication based on their performance on one of two national examinations. Three hours of credit for ENGL 110C will be earned if the student receives either:

1. a score of 3, 4, or 5 on the Advanced Placement Examination in English Language and Composition; or
2. a score of 50 or higher on the College-Level Examination Program (CLEP) English Composition with Essay Examination

**Waiver Option for ENGL 110C and ENGL 211C/ENGL 221C/ENGL 231C**

ENGL 110C Waiver. Students who have transferred in credit for ENGL 211C/ENGL 221C/ENGL 231C or equivalent but not ENGL 110C can provide a portfolio of their writing to determine if it is equivalent to the
the State Committee on Transfer Policy, these agreements are designed to
Dominion University leading to a baccalaureate degree. In accordance with
with course work taken at the community college and are completed at Old
Old Dominion University offers a number of transfer agreements with the
www.odu.edu/transfer/
and new transfer students, and students are encouraged to take advantage of
A variety of services and programs are offered to prospective
and determined by the Director of Composition on a case-by-case
basis. Students are strongly encouraged to consult with the Director of
Composition prior to submitting materials for a possible waiver. If
approved, the student will be exempt from the ENGL 2**C requirement.
There is no cost and no award of credit.

Mathematics. Students desiring credit by examination for mathematics
and statistics courses should apply to either the DANTES or CLEP
test(s) at the Credentialing Center.

Foreign Language. Students may be exempt from the General Education
Foreign Language requirement (without credit) in one of the following ways:

1. presentation of three high school credits in one foreign language;
2. presentation of two high school credits in each of two foreign languages; or
3. presentation of an appropriate passing score on the CEEB Foreign
Language Achievement Test, internal ODU placement test, or its
equivalent. Appropriate passing scores can be found on the Office of
Admissions website.

Credit is granted for scores of 3, 4 and 5 on Advanced Placement (AP)
language exams in Chinese, French, German, Italian, Japanese, and Spanish
and literature exams in French, Latin and Spanish. No more than nine credits
will be awarded if both AP language and literature exams are submitted.
Credit is also granted for scores of 4, 5, 6 and 7 on the A2 and B exams in
French, German, Latin and Spanish of the International Baccalaureate (IB).
Contact the Department of World Languages and Cultures for additional
information. Students receiving B.A. degrees must demonstrate foreign
language proficiency through the 202 or 212 level regardless of high school
credits completed.

All placement tests described above are administered by the University
Testing Center except the foreign language placement test. Contact
information can be found on the web at www.odu.edu/testing-center/.

Transfer Student Centers

Old Dominion University recognizes the unique needs of transfer students
who require a wide array of campus resources. The ODU Transfer Centers
(https://www.odu.edu/transfer/transfer-centers/) within the Transfer
Initiatives unit and the three ODU Higher Education Centers assist transfer
students with pre-transfer advising and transition into Old Dominion
University. A variety of services and programs are offered to prospective
and new transfer students, and students are encouraged to take advantage of
every opportunity - Let us help you finish what you started!

Students transferring to ODU may view information about transfer pathways
and the letter of intent process on the Transfer Students website (https://
www.odu.edu/transfer/). The ODU Transfer Centers also assist academic
advisors with providing transition, orientation, and programmatic services
for undergraduate transfer students from community colleges and other four-
year institutions.

Old Dominion University offers a number of transfer agreements with the
Virginia Community College System. These program agreements begin
with course work taken at the community college and are completed at Old
Dominion University leading to a baccalaureate degree. In accordance with
the State Committee on Transfer Policy, these agreements are designed to
minimize loss of credit due to transfer and to take maximum advantage of
the lower tuition at the community colleges. See the Guaranteed Admission
Agreement (https://www.odu.edu/transfer/guaranteed-admission/) between
Old Dominion University and the Virginia Community College System for
more information on completing the Letter of Intent to Transfer (https://
itsapps.odu.edu/gaat/). The Transfer Initiatives office is responsible for the
development of these transfer agreements with the Virginia Community
College System. Additionally, such agreements are developed with
institutions in other states and countries through the Office of Academic
Affairs. The Transfer Initiatives office also aids in the interpretation,
implementation and promotion of such agreements. Further information
regarding articulation and program agreements can be obtained from the
Transfer Students website (https://www.odu.edu/transfer/).

Career Development Services

Career Development Services (CDS) offers services to assist all ODU
undergraduate and graduate students as well as alumni with career
decision making, internal assessment and external exploration, reflection,
and career readiness skills. Teaching career readiness skills and an
educational developmental philosophy are keys to students’ success as
well as internships, networking, active career research, timely intentional
involvement in each stage of career development, and meaningful student
employment and internship engagement. A range of comprehensive services
includes individual career counseling, career fairs, student employment,
on-campus interviews, career classes, internship support, assisting in
maximizing career outcomes, workshops, outreach, in-class presentations,
web content, and more. CDS has received national recognition for select
programs, and staff members provide national and regional leadership in the
field. CDS has the main center as well as college-based services.

The Student Employment Program is designed to assist students in locating
on- or off-campus, part-time, or seasonal, or Federal Work-Study (FWS)
positions for those who qualify. Traditional on-campus employment
programs for students with Federal Work-Study (FWS) include the
Student Temporary Assist Team (STAT), Community Service Internship
Program (CSI), and the America Reads (AR) program. Students without
FWS may qualify for hourly student employment positions. Freshmen
may qualify for the Learn and Earn Advantage Program (LEAP). Career
Development Services lists jobs of all types, including permanent full-time
positions, through ODU Handshake. This powerful interactive web-based
system is available free to students and alumni of Old Dominion University.
The ODU Handshake database contains employer information, career
information, a career event calendar and interview schedules, as well as the
means to electronically apply for positions posted. Handshake is the primary
tool used by Career Development Services to communicate with students
about various career opportunities and events to help students succeed at Old
Dominion University and into their careers.

Individual career consultations and electronic assessment tools, as well as
seminars on career exploration, are available to assist in major and career
path selection. Each college has an experienced professional CDS staff
member assigned to offer career development services to students at all
levels. CDS maintains full-service college-based services in the Colleges of
Arts and Letters, Business, Education and Professional Studies, Engineering
and Technology, and Sciences, which house the CDS Liaison to that college.

Cooperative education and internship experiences are available at the
junior, senior and graduate levels. These programs allow students to gain
valuable experience related to their major while testing out career choices.
All students are encouraged to participate.

Professional seminars in resume writing, job search strategies, interview
skills, salary negotiation and other career-related topics are offered
throughout the year and are also available in video-streamed and online
versions. These are complemented by classroom and group presentations and
other special career events, including employer information sessions, as well
as employer and alumni career information panels and etiquette dinners.

General career fairs are held twice a year and are supplemented by
specialized fairs for specific populations, including an Education Expo, a
graduate recruitment fair, a co-op/intern fair and a summer job fair. Students
may also take advantage of the On-campus Recruiting Program, which
provides the opportunity to interview, on campus, with employers for internships, cooperative education, and entry-level positions.

Career Development Services offers a comprehensive range of services for current students and alumni, including assistance with campus and part-time jobs, internship/job search strategies, career fairs, resume and interview preparation, graduate school application assistance, and all things career related. Programs and services available on campus are also offered online through digital platforms, the CDS website, career services platform, Handshake, and the Career Commons. CDS offers drop-in coaching, scheduled appointments, and career assistance on-campus and online.

More information is available by calling the CDS main office at 757-683-4388 during normal office hours, via email at cds@odu.edu, or via the website at http://www.odu.edu/cds (http://www.odu.edu/cds). Staff members are also available in offices in the colleges or the main CDS office in Webb Center North, Suite 2202.

The Office of Academic Success Initiatives and Support

The Office of Academic Success Initiatives and Support is located in the Student Success Center. Students will find all types of help for courses, becoming a better college student, and preparation for life after graduation. Staff also work with faculty and campus leaders to create student learning experiences that have a positive impact on academic success.

Program and focus areas include:

• High Impact Practices Educational: LeADERS, Impact Learning Communities, Innovate Monarchs, Themester, and ePortfolio support
• Academic Resource Center: tutoring and mentoring coordination, workshops, and more
• ePortfolio & Digital Initiatives: content development, design, and faculty support
• TRIO: Student Support Services: support services to students who are first in their families to attend college, from limited income families, and/or students with disabilities
• TRIO: Upward Bound: community engagement program for Norfolk high and middle students interested in attending college

Services include:

• Promotion of and support for high impact educational experiences
• Academic coaching, mentoring, and tutoring coordination
• Academic skills resources and workshops (writing, reading, organization, tutoring, etc.)
• General advising
• Assistance for financially-eligible and first-generation college students
• ePortfolio support for faculty and students
• Integrative learning opportunities and workshops for faculty

For information about additional resources offered, call 757-683-3699 or visit http://odu.edu/asis (http://odu.edu/asis/)

Center for Major Exploration (CME) and Mane Connect Success Coaching (MC)

The primary purpose of the Center for Major Exploration (CME) and Mane Connect Success Coaching (MC) is to assist students who have not selected a major upon entry to the University or who want to explore a new major at some point during their college career. This assistance is provided through coaching and individual advising appointments as well as major and career exploration. The advising and coaching staff put an emphasis on assisting students with developing and enhancing their decision making and critical thinking skills, along with identifying and realizing academic and career goals in relation to their major. CME/ MC advisors work with students to identify their skills, interests, and values, in order to match them with a major that is compatible with their strengths and preferences. CME/ MC staff work collaboratively with other partners across campus to offer additional programs and services throughout the year that address a variety of topics related to the college transition, academic success, and choosing a major. CME/MC advisors also provide information for students regarding academic policies and procedures, as well as information about resources available at the University. Students will continue to work with the Center for Major Exploration until they have chosen a major, at which point they will be referred to the appropriate major advisor.

The Center for Major Exploration and Mane Connect Success Coaching is located in 1500 Webb Center on the first floor in the North Mall; the phone number is 757-683-4805 and the website can be found at https://www.odu.edu/s (https://www.odu.edu/success/academic/majorexploration). More specific information can be obtained by calling (757) 683-4655. Student interactions with the Office of Educational Accessibility remain confidential. New students needing interpreters are

Counseling Services

Counseling Services offers individual assessment, short-term individual/couples counseling, group counseling, 24-hour mental health crisis intervention (after hours via telephone), psycho-educational outreach programs and referral for long-term counseling, and short-term psychiatric care. Consultation services regarding students’ mental health are also available to currently enrolled students, faculty, staff, and student organizations. Single session counseling is available via telephone to ODU students by calling 757-683-4401 and pressing option 2.

For more information, visit the website at www.odu.edu/counseling (http://www.odu.edu/counseling/), or call 757-683-4401. The Office of Counseling Services is located at 1526 Webb Center, North Wing, first floor.

Division of Student Engagement & Enrollment Services

The Division of Student Engagement & Enrollment Services is responsible for the development, implementation, communication, and maintenance of an institutional focus on student success, which includes enrollment management. In partnership with the Provost and other University leaders, this area is responsible for the coordination of student success programs across the University and for student retention. The division provides creative leadership and strategic direction for a diverse array of student engagement services and programs including: Admissions (Undergraduate, Graduate, International), Institutional Research, Customer Relations Center, the Registrar, Dean of Students, Educational Accessibility, Military Connection Center, Assessment/Planning, Budget Management, Career Development Services, Center for Major Exploration & Mane Connect Success Coaching, Counseling Services, Divisional IT Support, Financial Aid, Housing and Residence Life, Intercultural Relations, Recreation and Wellness, Leadership and Learning, Student Conduct and Academic Integrity, Student Engagement and Traditions, Student Health Center, Student Outreach & Support, Student Transition and Family Programs, and Women and Gender Equity Center.

Educational Accessibility

The Office of Educational Accessibility is committed to creating access to higher education for students with disabilities. The University meets the requirements of Section 504 of the Rehabilitation Act of 1973 and the Americans With Disabilities Act of 1990 and its Amendments of 2008 by providing accommodations and services, which are based upon documentation submitted by the student. Reasonable accommodations are made for students with learning, medical, psychological, visual, hearing, physical, temporary mobility, and other types of disabilities on an individual basis. Accommodations and other supportive services available in the Office of Educational Accessibility make a positive difference in the educational experience of students with disabilities and contribute significantly to their academic success.

In order to obtain assistance, all students must provide appropriate documentation and register with the Office of Educational Accessibility. Guidelines for documentation and procedures for registration may be found at http://www.odu.edu/educationalaccessibility (http://www.odu.edu/educationalaccessibility/). More specific information can be obtained by calling (757) 683-4655. Student interactions with the Office of Educational Accessibility remain confidential. New students needing interpreters are

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expected to contact the Office of Educational Accessibility at least 45 days before registration to make arrangements. Currently enrolled students need to make arrangements for accommodations as soon as they have pre-registered for a semester.

The Office of Educational Accessibility is located at 1021 Student Success Center, Norfolk, VA 23529.

The ADA/504 Coordinator is located at Innovation Research Park I, 4111 Monarch Way, Suite 106, Norfolk, VA 23508 and can be reached at (757) 683-3141 or equityanddiversity@odu.edu.

Housing and Residence Life

Living on campus provides students opportunities to build life-long friendships, engage in academic pursuits, and develop a sense of community. Housing & Residence Life (HRL) staff members facilitate a residential experience that encourages the exploration of new ideas, supports the development of community and personal growth, and strives to make meaningful connections between students' academic and personal lives.

Living on campus provides students opportunities to be active members of their community. Socializing with friends, dining on campus, and taking advantage of academic support services are just a few of the many benefits of living on campus. Whether living in a residence hall or apartment style community, students can experience university life to its fullest as residents. Students will spend a significant amount of time in their living environment, and HRL staff want students to feel as if their residence hall or on-campus apartment is their “home away from home.” HRL staff are committed to providing a premier living learning community where students can be successful in and outside of the classroom.

HRL staff provide a learner-centered environment conducive to students' academic success through intentional Living-Learning Communities (LLCs). LLCs offer students the opportunity to live and engage with other students that have similar academic and co-curricular interests. Living in an LLC uniquely connects students to the ODU community while achieving student success.

Engaging in HRL community experiences during the first eight weeks of the semester can have long-term positive benefits. Remaining fully engaged in academic pursuits, campus life, and service learning will maximize students' time as an ODU Monarch Citizen. Serving in a leadership capacity will give students an opportunity to help shape their involvement while at ODU. Student leaders living in the residence halls are responsible for coordinating dynamic community experiences that further enhance the collegiate journey. Living on campus at ODU can provide endless possibilities for students who have the desire and want to become global citizens.

For further information about living options on campus, please visit the HRL website at: http://www.odu.edu/life/housing (http://www.odu.edu/life/housing/). contact Housing & Residence Life at (757) 683-4283 or email housing@odu.edu. 4603 Elkhorn Ave., Suite 1208, Norfolk, VA 23529

Off-Campus Housing

The Off-Campus Student Life Office was created to provide a centralized location for off-campus students to receive guidance, support, and resources for their off-campus experience.

The Off-Campus Student Life Office connects students to several resources, including:

- Easily navigable web page with property listings from local landlords
- Off-Campus Housing Fair
- Assistance with finding off-campus roommates, including regular roommate fairs
- Programming about renters' rights and responsibilities and off-campus behavior
- City of Norfolk tenant resources, including assistance with resolving issues with landlords
- FREE safety alarms and light bulbs

In addition to providing resources to students, office staff also strive to work collaboratively with the neighborhoods surrounding Old Dominion University and the City of Norfolk on livability issues affecting students and long-term residents.

For additional information about Off-Campus Student Life, please visit the website at https://www.odu.edu/life/offcampus (https://www.odu.edu/life/offcampus/) or contact the Off-Campus Student Life Office at 757.683.4187.

The office is located at 1086 Webb Center, Norfolk, VA 23529.

Intercultural Relations

The Intercultural Center

The Intercultural Center, located at 1200 Webb Center, serves as a cultural hub for students and faculty. With its fully mediated and functional design, faculty can conduct classes, visitors can relax in plush seating while reading books from the Center’s library. Students are welcome to visit or have a group study session. The Intercultural Center is not only a study or work space, it is also an area where students can relax and connect with friends and the University community.

The Diversity Institute

The Diversity Institute (DI) enhances awareness, commitment, knowledge, and skills that are needed to develop leaders as change agents in a culturally diverse world. Semester-long sessions include interactive modules and cultural learning labs that train participants on how to engage in a diverse multicultural and global setting. In addition to developing communication skills needed in a pluralistic society and expanding one’s world view, DI is an excellent opportunity for self awareness and growth. For more information, visit the Diversity Institute site at http://www.odu.edu/life/gettinginvolved/leadership/diversity-institute (http://www.odu.edu/life/gettinginvolved/leadership/diversity-institute/).

Intercultural Initiatives

Committed to promoting an inclusive and equitable campus community, OIR’s programs, activities, and events represent informative and engaging cultural experiences highlighting the multiplicity of identities and experiences of AAPI, Native American and interfaith cultures and cultural frameworks.

International Initiatives

As a citizen of a global community, it is imperative that individuals have the knowledge, awareness, and skills to navigate diverse settings and successfully interact with others. Therefore, OIR is committed to the academic, social and cultural support of the international student population, as well as providing opportunities for domestic students to enhance their own cultural competency. The International Initiatives Unit promotes campus internationalization and global learning through cultural events and educational programs as well as training, workshops and presentations on topics related to global, intercultural and international education.

Through international student initiatives, the Office of Intercultural Relations (OIR) collaborates with the student community and offices/departments across campus to host program initiatives to welcome, orient, and enhance a sense of belonging, engagement, and success of international students. Examples of the international student initiatives include the International Student Advisory Board, Arrival Assistance, International Student Welcome Reception, International Celebration, and many other opportunities. Through global learning and engagement programs, OIR provides an array of initiatives to enrich and enhance global competency for ODU community members such as International Education Week, global mentorship programs through the Global Monarch Club, Global Café, and various cultural celebrations throughout the academic year. These programs, workshops, activities, and events are designed so that participants will be informed, educated, and prepared for successful integration into today’s interconnected global society. For more information, visit the International Initiatives website at https://odu.edu/oir/international-initiatives.html.
Black & Latinx Initiatives

The vast diversity within our country weaves a rich fabric of unique traditions, beliefs, and values. The intercultural initiatives unit provides a platform for exploration and education of our unique cultures and celebration of an inclusive community. Whether it is Hispanic Heritage Month, Black History Month events, symposiums, Black Movement Council and Latinos Unidos discussions and activities, or Sankofa and Adelante events, OIR is committed to presenting intentional programs, cultural celebrations, events, and cross-cultural learning opportunities that foster Black & Latinx student engagement, sense of belonging and well-being, and academic success.

Black History Month, Native American Month, Asian American Seasons, and Interfaith Dialogues are each a cultural expression that educates the campus and Hampton Roads about the diversity within our multicultural communities. Other initiatives include Chit, Chat, Chew Discussions; Unity Fest; Cultural Explosion; Symposiums for Black and Hispanic students; Sankofa and Adelante dinners that bring together students, faculty, administrators, and alumni; interfaith and current issues forums; and affinity advisory student groups, which provide Monarchs opportunities to engage across cultures. The programs, activities, and educational initiatives are designed to raise the awareness of the complexities within American cultural frameworks and how one can negotiate positive engagement across and within cultures. For more information, visit the Intercultural Initiatives website at https://odu.edu/oir/multicultural-initiatives/.

Cultural Education/Resources

The Office of Intercultural Relations offers a variety of trainings, presentations, and workshops that promote intergroup understanding, cultural empathy and humility, critical thinking skills, and awareness of structural power relations. Workshops/presentations will be customized upon request. Please provide three weeks’ notice.

LGBTQIA+ Initiatives

The LGBTQIA+ initiatives unit provides leadership to fostering an affirming space for students in the Lesbian, Gay, Bisexual, Transgender, Queer, Intersexed, Asexual (LGBTQIA) and gender and sexual minority communities and allies. OIR provides learning opportunities for those who are interested in learning about the LGBTQIA+ community to raise awareness of the complexities of sexual orientation and gender identity. Committed to an environment that supports the visibility and sense of belonging for LGBTQIA+ student populations, OIR creates educational initiatives designed to celebrate, educate, affirm, and recognize the diversity and intersectionality of identities within the LGBTQIA+ community including students of color, gender non-confirming, and non-binary. Additionally, OIR is committed to addressing heterosexism, cisprejudice, queerphobia, and other expressions of marginalization in order to promote a campus culture that includes a safe, equitable, and inclusive learning environment. For more information, visit the LGBTQIA+ Initiatives website at https://www.odu.edu/oir/lgbtqia (https://www.odu.edu/oir/lgbtqia/).

The Office of Intercultural Relations is located at 1200 Webb University Center. Please visit the website at http://www.odu.edu/oir (http://www.odu.edu/oir); OIR is on Twitter, Facebook, Instagram, OrgSync, and Tumblr.

Center for Global Engagement

Paul Currant, Senior International Officer

The Center for Global Engagement coordinates activities that focus on Old Dominion University’s strategic commitment to campus-wide internationalization. These activities fall into three general categories, all of which are designed to expand student understanding of our interdependent world: encouraging the incorporation of global issues and perspectives into undergraduate and graduate education; facilitating global mobility of students and faculty; and sharing global interests and expertise with the broader Hampton Roads community that Old Dominion University seeks to serve. For more detailed information, visit the Center website at https://www.odu.edu/cge (https://www.odu.edu/cge/).

The Center facilitates the development of the University’s cooperative agreements and exchange programs with other institutions of higher learning around the world in order to encourage mobility of students and faculty as well as collaborative research. Staff members provide advising support for international fellowships, such as the Fulbright and Boren Awards, and the Gilman International Scholarship Program.

The Center sponsors and coordinates global programs that serve and involve the citizens of the region and the state. These may include appearances by foreign diplomats, scholars and artists, workshops for teachers and other professionals, and support for internationally-focused community organizations.

The Center includes the Office of Study Abroad, the Office of Visa and Immigration Service Advising (VISA), and the English Language Center.

Office of Study Abroad (OSA)

Increasing global awareness happens in both the classroom and elsewhere on Old Dominion’s multicultural campus, but there is no substitute for traveling off-campus to acquire a personal perspective on our increasingly interdependent world. Old Dominion students participate in a wide array of study abroad/away experiences as an integral part of their college education. Faculty-led programs of study in the summer and over spring break are available in different subject areas (from Service Learning in South Africa, to Theatre in London, to Business Studies in Korea and China). Semester and academic year study abroad programs and reciprocal student exchange programs offer long-term opportunities in virtually all areas of the world. Old Dominion is a member of study abroad consortia that sponsor high quality programs around the globe, providing opportunities for ODU students in more than 70 countries. Additionally, students can take advantage of virtual study abroad and internship opportunities throughout the world. Regardless of one’s field of study, almost all Old Dominion students can broaden their global awareness through a study abroad or away program during their ODU careers. Practically all forms of student financial aid may be applied to an academic program abroad/away, and travel grants are available for many programs. Dean’s Education Abroad Awards are ODU scholarships that provide additional financial support for students who are studying abroad/away during their ODU career.

The Office of Study Abroad administers overseas academic programs and authorizes transfer credit from approved programs of study. Study Abroad houses resources on study abroad opportunities and general reference materials on international travel and scholarships. A Study Abroad Fair is held annually, and pre-departure orientation programs and re-entry sessions when students return from abroad are also organized by the staff. Please visit the OSA’s website at www.odu.edu/studyabroad (http://www.odu.edu/studyabroad/).

Visa & Immigration Service Advising (VISA)

The Old Dominion University community includes more than 700 international students and 75 visiting scholars from 80 foreign countries. Serving the immigration advising and personal needs of these individuals is the main mission of Visa & Immigration Service Advising (VISA). The office provides administrative support and documentation services along with resource and regulatory advising that assist international students and scholars in successfully achieving their academic and research goals. VISA also works closely with academic departments and administrative offices and helps to educate them on regulatory requirements. Additionally, VISA offers to all university staff the Global Certificate Program, a series of workshops that help in building awareness of the international community’s needs, as well as to develop and strengthen skills in intercultural communication. Visit the VISA website at https://www.odu.edu/visa (https://www.odu.edu/visa/).

English Language Center

The English Language Center (ELC) provides effective, quality instruction of English for multilingual students whose first or primary language is one other than English. Students will improve their English language skills, gain
confidence, develop critical reasoning skills, learn about American culture, and prepare for university-level courses.

Undergraduate-Level Discourse Courses
The ELC offers undergraduate-level English for academic purposes courses focusing on academic oral communication, critical reading, writing, information literacy, research, and language in context. These courses are designed for multilingual undergraduate and professional students who are preparing to engage in scholarly activity in their academic disciplines.

Monarch English Transition Program
Conditionally admitted students can join the ELC’s Monarch English Transition (MET) Program. The Undergraduate Monarch English Transition (MET) Program combines the aforementioned English language support courses with one to two courses in the student’s academic field. Students may enter the MET by successfully meeting the exit requirements of the ELC’s Intensive English Program or by scoring a 500 on the TOEFL ITP, 61 on the TOEFL IBT, or a 5.5 on the IELTS. Successful completion of the semester-long MET Program satisfies the University’s English proficiency requirement.

Intensive English Program
For students who have not yet met the English proficiency requirements to begin the MET program, the ELC’s rigorous full-time intensive English Program (IEP) is designed for students who want to develop the academic English proficiency necessary to succeed in ODU’s undergraduate and graduate programs. The IEP calendar follows the Old Dominion University Academic Calendar for fall, spring, and summer. Each week, full-time students spend at least 18 hours in class improving their academic English skills such as pronunciation, reading, listening/speaking, public speaking, critical reading, writing, digital literacy, and other foundational academic skills such as goal-setting, study skills, and critical thinking. Part-time learning opportunities are also available.

Testing Services
The ELC administers the institutional TOEFL and SPEAK exams several times a year.

Contact
For more information, please visit the ELC website at https://www.odu.edu/elc/ and contact the ELC (ELC@ODU.EDU, 757-683-4424). Admission and subsequent enrollment in ELC courses do not imply admission to the ODU academic programs.

LeADERS
Leadership | ePortfolio | Academic Internship | Diversity | Entrepreneurship | Research | Service Learning

What is LeADERS?
LeADERS connects students to enriching courses and active learning experiences resulting in a competitive edge in their chosen careers.

- Students take a course or experience from 3, 4 or 5 of the LeADERS areas listed above and create an ePortfolio to showcase their work.
- Students earn a Bronze, Silver or Gold LeADERS medal to wear at graduation and a transcript designation.

Why LeADERS?
Research shows that students who participate in hands-on learning experiences like:

- Building an ePortfolio
- Participating in an internship
- Taking courses in areas like Research, Service-Learning, etc.

are more likely to be:

- Academically successful
- Feel a stronger sense of belonging at their university
- Build better connections with peers and faculty members

Students can strengthen skills that employers and graduate programs are seeking (e.g., teamwork, problem solving, communication) and showcase their work in their LeADERS ePortfolio.

Get Started Now!
Any undergraduate ODU student can join the program and learn more by visiting www.odu.edu/leaders (http://www.odu.edu/leaders/).

- Click on the 'Get Started Now!' button to submit a LeADERS Candidate form.
- Students receive program communications within one week of completing the interest form.

Military Outreach
Old Dominion University is proud of its affiliation with military personnel and their families who represent all branches of the armed services. Students will find a variety of programs to match their personal and professional goals through the University’s six colleges. Courses are available on campus and online in live, synchronous, and anytime, asynchronous formats. Students can take classes worldwide through ODU (https://online.odu.edu/Online) with a computer and internet connectivity. ODU Online staff facilitate pre-admissions coaching, admissions, registration, and advising through programmatically-focused coaching and advising services. Old Dominion also operates extended campuses on or near military installations in and outside Virginia, where students can meet with staff and use the on-site resources.

A Military Tuition Rate of $250.00 per credit hour is available for eligible undergraduate active duty military personnel enrolled in degree or non-degree seeking, for-credit courses offered on campus or online. More information is available on the University's Current Tuition Rates (https://www.odu.edu/tuition-aid/costs-tuition/tuition/) webpage.

Old Dominion University is a member of the ArmyIgnitED network, the USAF’s Associate’s to Bachelor’s Cooperative (AUABC), and the Navy’s revised NCPACE and Navy College programs, all of which provide substantial credit for military training as well as flexibility, convenience, and affordability. The University accepts tuition assistance and serves the special needs of veterans, on campus or at distance.

Military Connection Center
The Military Connection Center (MCC) is committed to assisting veterans, currently serving service members, reservists, guardsmen and their families to successfully navigate the transition to academic life. The goal is to provide comprehensive support for students to succeed at Old Dominion University from the point of admission through graduation and ultimately on to a productive career.

The MCC serves military affiliated students as a hub to connect prospective and current students with the answers they may be looking for on such topics as using GI Bill benefits, transferring in credit from military service, or looking for resources to help find a career. The Center is staffed by veterans and military family members who understand what it means to be in the military and will make sure students get the information or assistance they need. Several programs are offered to help make the transition easier, including a Military and Veterans Transition to ODU Program, and Peer Advisors for Veteran Education (PAVE). All military affiliated students will also be invited to join the Student Veteran Association to connect with others who have served, are still serving, or who lived in a military family.

The Military Connection Center is in Room 1106 of Monarch Hall. The Center can be reached by phone at 757-683-7153 or by email at military@odu.edu. Information for all military-affiliated students can be found at http://www.odu.edu/military (http://www.odu.edu/military/).
**VetSuccess on Campus**

The Department of Veterans Affairs (VA) is developing innovative ways to help veterans make the transition to college life. The VetSuccess on Campus (VSC) program aims to help veterans, servicemembers, and their qualified dependents succeed and thrive through a coordinated delivery of on-campus benefits assistance and counseling, leading to completion of their education and preparing them to enter the labor market in viable careers.

The VSC program provides a VA Vocational Rehabilitation Counselor (VRC) to each VSC school. These VRCs are called VetSuccess on Campus (VSC) Counselors. A VA Vet Center Outreach Coordinator is also provided, and co-located on many campuses, to provide peer-to-peer counseling and referral services. The VetSuccess counselor can be reached at 757-683-7114 and is in Room 1106 Monarch Hall.

**Office of Leadership & Learning**

The Office of Leadership & Learning supports the development of civically engaged leaders through living-learning communities, service-learning and civic engagement, and leadership development programs.

Students who participate in Leadership & Learning programs will:

- Develop a stronger sense of belonging and community at ODU
- Engage in self-reflection to better understand oneself and the world around them
- Develop key leadership competencies necessary for today’s workforce and global citizenship
- Serve the local community through service-learning experiences, civic engagement, and application of the social change model of leadership development

**Leadership Development**

To maximize and realize the potential of ODU students, the Office of Leadership & Learning assists in the planning and implementation of leadership conferences, seminars, courses, and retreats throughout the academic year. These programs, available to any student, special interest group, or student organization, focus on the identified purpose or needs of each group. Individual students interested in developing their leadership skills are also urged to participate. Events include the Leadership Lecture Series, Freshman Summer Institute, and Monarchs LEAD Conference.

**Living-Learning Communities**

Planning to live on campus? The Office of Leadership & Learning provides a learner-centered environment conducive to the academic growth and personal success of our students through an intentional Living-Learning and Theme Community program. Living-Learning Communities (LLCs) provide students the opportunity to live and engage other students who have similar academic, professional, and/or co-curricular interests. LLCs require enrollment in specific courses. Similarly, Theme Communities are designed to provide students with an opportunity to engage with other students in a residential community surrounding a particular theme or topic area of interest. These communities are provided with educational and social events to further explore that topic of interest.

**Service-Learning**

Service-learning provides students with integrative learning opportunities that connect the themes and theories of their coursework to tangible community-based work that enriches communities by addressing key community issues and needs in collaboration with diverse community partners. The Office of Leadership & Learning provides resources and support for faculty interested in service-learning. In addition, there is a service-learning Living Learning Community available for students. Want to learn more? Visit our website at www.odu.edu/leadership-learning/.

**Student Engagement and Traditions**

Student Engagement & Traditions (SET) is designed to shepherd students through their Monarch experience from confirmation to commencement. Through orientation, campus activities and traditions, student organizations, and fraternities and sororities, SET provides opportunities for students to enrich their academic learning, develop hard and soft skills, contribute to the campus community, and prepare for post-collegiate life.

**Student Organizations**

There are many student organizations that promote student interests in a broad range of fields. Organizations are student-run and a complete list of organizations can be found on SET’s website under student organizations. To support these organizations, SET coordinates the recognition and annual registration process for new and existing organizations, provides officer training, group development, budget utilization, and guidance in the organization of major programs.

**U-Center**

To facilitate collaboration between student organizations and members within student groups, the U-Center includes computers, workspaces, storage, a conference room, and lounge area. Students can meet in the U-Center located at 1045 Webb Center.

**Fraternity and Sorority Life**

SET advises 30 international/national fraternities and sororities at Old Dominion University. The purpose of these organizations includes the maintenance of high standards of fraternal life and inter-Greek relations and cooperation with the University in achieving high social standards and sound scholarship. Service to the University and the community, encouragement for leadership and brother/sisterhood are also at the forefront of Greek activity. The groups are coordinated through the National Pan-Hellenic Council (NPHC), Interfraternity Council (IFC), the Multicultural Greek Council (MGC) and Panhellenic Council (PHC), along with Leadership and Student Involvement. Any student interested in Fraternity and Sorority Life at Old Dominion University should visit http://www.odu.edu/set/fsl. A full listing of all current fraternities and sororities can also be found at that website.

**Event Management**

Through Event Management, SET coordinates all space allocations in Webb Center for meetings and events.

**Implementation of Major Programs and Events**

SET helps to plan and implement activities and events to enrich the lives of students. These include Student Organization Fair, Homecoming, and The Monarch Experience.

**Orientation**

Upon admission and payment of the enrollment deposit to the University, undergraduate students are eligible to attend the University’s orientation program: Monarch Orientation. Students entering the University as new freshmen or transfers with fewer than 24 credit hours are required to participate in an in-person Monarch Orientation. Monarch Orientation is a one-day program with sessions throughout the summer (June-August). Monarch Orientations are also held in either December or January for students enrolling in the Spring semester.

At Monarch Orientation, students will learn about campus resources, engage in school traditions, and connect with Monarch Orientation Leaders and other new Monarchs. Students will also meet with an academic advisor and register for classes. Students are encouraged to bring a family member or guest to orientation as there is dedicated programming and presentations for families.

A Transition to College fee is included in the student’s tuition bill. For more information, see the website at https://www.odu.edu/monarchorientation/.

**Recreation and Wellness**

Live well and learn well at ODU! There are many activities for students to enjoy during their time as a Monarch. Currently enrolled students have access to the following Recreation & Wellness facilities and programs:

- Student Recreation Center & University Fitness Center (https://www.odu.edu/life/sports-and-fitness/facilities/)

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• Monarch Esports Arena & Varsity Esports (https://www.odu.edu/life/sports-and-fitness/esports/#X8-bNhGhKUI)
• Intramural Sports (https://odu.edu/life/sports-and-fitness/programs/intramural-sports/)
• Sport Clubs (https://odu.edu/life/sports-and-fitness/programs/sports-clubs/)
• Group Exercise Classes & Personal Training (https://odu.edu/life/sports-and-fitness/programs/fit-well/)
• Outdoor Adventures & Equipment Rentals (https://odu.edu/life/sports-and-fitness/programs/outdoor-adventure-programs/)
• Lap Swimming & Swim Lessons (https://odu.edu/life/sports-and-fitness/programs/aquatics-programs/)
• Health & Wellness Resources (https://www.odu.edu/life/health-safety/health/health-education-awareness/)
• Student On-Campus Jobs (https://odu.edu/recwell/student-employment.html)

Visit the Student Recreation Center
The Student Recreation Center (SRC) is located at 4700 Powhatan Avenue and features a rock climbing wall, fitness equipment, a multi-activity center gym, racquetball courts, a cycling studio, an outdoor adventure rental center, a swimming pool and much more. Students have free access to the SRC during the semesters they are enrolled in classes at ODU.

Visit the University Village Fitness Center (UFC)
In addition to the SRC, there is a fitness center located in the University Village at 4208 Monarch Way. This facility features strength and cardio fitness equipment as well as private locker rooms. The UFC is also the home of massage therapy services (https://odu.edu/life/sports-and-fitness/programs/fit-well/). Students have free access to the UFC during the semesters they are enrolled in classes at ODU.

Get in touch!
• Social: @ODURecWell
• Website: http://www.odu.edu/recwell (http://odu.edu/recwell/)
• Office Phone: 757-683-3384

Student Conduct & Academic Integrity
The Office of Student Conduct & Academic Integrity (OSCAI) oversees the administration of the student conduct system as outlined in Board of Visitors Policy 1530: Code of Student Conduct. The mission of OSCAI is to promote academic and personal responsibility, facilitate resolutions that align with the interests of the University community, and collaboratively address student behavior. Through interactions with students, staff help to foster a climate of personal and academic integrity that facilitates the success of all University community members. In support of this mission, the office provides education to the University community and serves as a resource for anyone with inquiries related to student conduct.

The Code of Student Conduct applies to students. Students include all persons admitted to the University who have not completed a program of study for which they were enrolled; student status continues whether or not the University’s programs are in session. Examples of violations heard under the Code include, but are not limited to, academic integrity, threats of harm, assault, and sexual violence (Title IX).

Title IX of the Education Amendments of 1972 prohibits discrimination based on sex in educational programs and activities. Sexual harassment and sexual violence have been recognized as a form of discrimination in violation of Title IX. For information, counseling, or to file a complaint of discrimination or harassment on the basis of sex, individuals may contact Kate Couch, Title IX Coordinator, located at Innovation Research Park I, 4111 Monarch Way, Suite 103; (757) 683-3141 or titleixordinator@odu.edu.

Interim Action Policy
The chief student affairs officer, or designee, may suspend or take other appropriate immediate interim action on a student from the University. This action may be taken for an interim period pending disciplinary or criminal proceedings, or medical evaluation. The interim action shall become immediately effective without prior notice whenever there is evidence that the continued presence of the student at the University poses a substantial and immediate threat to him/herself or to others, or to the stability and continuance of normal University functions. A student who received interim action shall be given a prompt opportunity to appeal the action to the chief student affairs officer or a designee to discuss the following:

1. the reliability of the information concerning the student’s conduct, including the matter of his or her identity;
2. whether the conduct and surrounding circumstances reasonably indicate that the continued presence of the student on University premises poses a substantial and immediate threat to him/herself or to others or the stability and continuance of normal University functions.

The decision of the interim action appeal shall be final. The chief student affairs officer and/or designee may impose conditions to re-enter the University community as the conditions warrant.

Student Health Services
Old Dominion University Student Health Services is accredited by the Accreditation Association for Ambulatory Health Care, Inc. The Health Center is located at 1007 South Webb Center (757) 683-3132, Facsimile (757) 683-5930.

Student Health Services provides primary outpatient health care for Old Dominion University students. These services include medical care for acute illness and minor injury, routine health care, preventive health care, family planning and laboratory testing. Student Health Services also provides referrals to health care providers in the local community for services beyond the scope of the campus health center. Laboratory testing and x-rays or other diagnostic tests are done at the student’s expense. Full-time Norfolk campus students should complete the immunization requirements before coming to school. For students starting in the fall, this information is due August 1 and for students starting in the spring, on January 5. Any immunizations administered at Student Health Services are done at the student’s expense. Immunization Forms are located on the Monarch Wellness Portal under the “Forms” tab. Download and complete the Tuberculosis Risk Assessment Questionnaire and Immunization Documentation Forms. Once completed, upload the forms through the Wellness Portal “Upload” tab. Students will receive a confirmation email to their student account once the information is reviewed.

Health History/Immunization Requirements
All entering full-time Norfolk campus and all Higher Education Center students (undergraduate, graduate, transfer, online only with 1 credit or more on campus, and English Language Center students) are required to complete the Tuberculosis (TB) Risk Assessment on the health history form submitted to Student Health Services. Each student determined to be part of an at risk population for TB must present the results of a TB skin test ( Mantoux PPD) or TB blood test to Student Health Services within three months prior to matriculation at Old Dominion University. Any student with symptoms of active TB will be required to be tested immediately. Students with a positive TB test are required to have a chest X-ray in a timely manner per Virginia Department of Health requirements.

All entering full-time Norfolk campus students are required to have their immunizations up to date. This includes Meningococcal quadrivalent vaccine and Hepatitis B vaccines or signed waiver on Part C of their health history form if the student declines these vaccines. In addition, Meningococcal B vaccine is recommended for those students at increased risk due to certain medical conditions or an outbreak of Meningococcal B disease. Men B vaccine may be administered to students age 16-22 for short-term protection (preferred age 16-18). Health history forms, Tuberculosis Risk Assessment and immunization documentation are due August 1 for fall semester and January 5 for spring semester. Students who do not submit the required health history/immunization documentation will not be allowed to register for their second semester. A complete list of immunization requirements and health history/immunization forms are on
the Student Health Services website at http://www.odu.edu/studenthealth.

**Student Health Insurance**

All full-time and part-time students are encouraged to make provision for payment of charges for health services not provided by Student Health Services. The University recommends that all students carry adequate personal health insurance. International students are required to have health insurance. See the Student Health Services website for information regarding health insurance at http://www.odu.edu/graduateschool/graduate-student-health-insurance.

**Student Outreach and Support (SOS)**

Student Outreach and Support (SOS) is a service within the Dean of Students Office that provides support to students who experience administrative, academic, or personal roadblocks. These services include extended absence notifications, emergency grants, and administrative withdrawals from the University. SOS is available to help students achieve their personal and academic goals.

The University Care Team is an extension of Student Outreach and Support. The Care Team was developed to provide a University-wide system of care and support for students who experience an unexpected crisis. The Care Team's role is to determine effective strategies for addressing concerns and connecting students with the appropriate resources. Student Outreach and Support is located in 2008 Webb Center, and can be reached at (757) 683-3442. For more information please visit the SOS website at: https://www.odu.edu/life/support/student-outreach/.

**Student Success Center**

A partnership between Academic Affairs and Student Engagement and Enrollment Services, the Student Success Center provides the tools for students to succeed at Old Dominion University. Successful transitions to college life require a challenging, yet supportive environment that fosters academic discipline, intellectual curiosity, personal and civic responsibility, ethical behavior, campus involvement, and respect for diversity. Individualized programs and services empower students to take responsibility for their learning experiences and build their academic success plans leading to graduation and beyond.

Services include:

- skills development and learning support through academic coaching, mentoring, and workshops
- first-year and second-year success programs
- new student orientation (Monarch Orientation) and family programs
- assistance for financially-eligible and first-generation college students
- assistance for students with disabilities (short- and long-term)
- advising services for new students, transfer students, and students in academic difficulty
- instructional support for faculty, including technology assistance
- faculty workshops for adoption of high impact practices
- faculty development for improving writing in the disciplines
- liaison for the awarding of academic credit for work and life experience

The Student Success Center houses the Center for Advising Administration and Academic Partnerships, the Office of Academic Success Initiatives and Support, the Office of Educational Accessibility, the Office of Leadership and Learning, and the Credentialing Center. Visit http://www.odu.edu/successcenter (http://www.odu.edu/successcenter/) to link to these services, as well as additional resources across campus.

**Student Support Services**

TRiO Student Support Services (SSS) is federally funded and provides academic support for students meeting the eligibility criteria established by the U.S. Department of Education. Student Support Services is designed to increase the academic success and graduation rates of low-income, first-generation college students and students with disabilities. The following support services are available to participants on a continuing basis: academic tutoring, including writing, math, and study skills support; advice and assistance in postsecondary course selection; information on student financial aid and resources for locating public and private scholarships; assistance in completing financial aid applications; services designed to improve financial and economic literacy; and assistance in applying for admission to graduate schools. To apply, visit odu.edu/sss (http://www.ac.odu.edu/sss/). For more information, please call 757 683-3582 or email TRiOSSS@ODU.EDU.

**Tutoring Services**

Tutoring services and other academic support resources for a variety of courses and subjects are available through the tutoring centers on campus and online. Visit the Tutoring Central hub website to connect to these services: https://www.odu.edu/success/academic/tutoring/.

**ePortfolio Studio**

The ePortfolio Studio is located in the Student Success Center. The ePortfolio Student Support team is located in the Studio, where the team provides support for ePortfolios and related digital assignments. This space is envisioned as an active, adaptable, tech-centric environment, with the ePortfolio team providing assistance and instruction related to multimedia composition to students through a variety of means (tutoring, workshops, tutorials, events, speakers) and in collaboration with several other units on campus.

https://www.odu.edu/asis/eportfolio/eportfolio-studio/.

**Language Learning Center**

The Language Learning Center serves the needs of faculty, students, and the Hampton Roads community in promoting the study of world languages through the use of technology-enhanced methods and materials. The Language Learning Center (LLC) is located in the College of Arts & Letters, BAL 3061. Both the physical and virtual spaces of the LLC offer many world language resources to students, faculty, campus, and community.

https://www.odu.edu/ll/locale/llc/.

**Academic Resource Center**

The Academic Resource Center is a centralized learning space (physical and virtual) that provides students with opportunities to practice and enhance their learning outside of the classroom. Students may meet with an academic coach or mentor to improve self-management and learning skills, request a custom workshop for their small group, access one of the CORE resources, or get connected with other support services. The Academic Resource Center is located in the Library Learning Commons, Room 1313.

https://www.odu.edu/asis/arc/.

**Math Science Resource Center**

The Math Science Resource Center (MSRC) provides extensive assistance to students in select Math and Chemistry courses in order to help them succeed in Math and Chemistry. The Tutoring, Suplemental Instruction and Review Sessions are free of charge and are offered throughout the week.

https://www.odu.edu/sci/msrc/.

**Math and Stat Lab**

The Math and Stat Lab in Dragas 2114 features help sessions available to all students enrolled in STAT 130M and the Calculus I-III (MATH 211, MATH 212, and MATH 312) courses.

https://www.odu.edu/math/help/.
Physics Learning Center

The Physics Learning Center is an additional resource designed to help students succeed in their Physics courses. The Learning Center provides a central location where students can work in cooperative groups and get assistance with physics homework from volunteer faculty members and graduate students.

https://www.odu.edu/physics/students/learning-center

Writing Center

The Writing Center (Room 1208 of the Learning Commons in Perry Library) provides free individual tutorials to on-campus and distance undergraduate and graduate students working on writing projects for any course. Writing Center tutors are not editors or proofreaders, but they coach and encourage students to achieve independence in the composition and revision of their own work.

https://www.odu.edu/al CENTERS/writing-center

Upward Bound Program

Upward Bound Program is a federally funded program whose goals are to motivate and provide academic assistance, advising and counseling services to eligible high school students enrolled in public high schools who show promise for success in education beyond high school. The program is offered in two phases.

1) Academic year phase: students meet on campus on Saturdays to receive small group and individual tutoring in math, English, computer applications, foreign language, social studies, and science. Career, educational, and personal counseling is also offered.

2) Summer residential phase: a six-week simulated college experience where students live on campus and receive classroom instruction in core subject areas, computer applications, and social studies.

College and cultural enrichment activities are provided during both phases of the program. Students enrolled in Norfolk and Portsmouth public high schools who meet the U.S. Department of Education’s eligibility guidelines qualify to participate. For more information, visit https://www.odu.edu/partnerships/community/programs/upwardbound.

University Libraries

Old Dominion University Libraries enrich the academic, research, and learning experience of the University community through our people, our resources, and our spaces. The University Libraries provide students access to extensive digital resources, online journals, e-books, streaming media, and other electronic resources in all fields of research and instruction.

The University Libraries’ website at www.odu.edu/library, students can find library guides, instructional videos, Chat reference, and many other services. The Libraries include the Patricia W. and J. Douglas Perry Library, the Elise N. Hofheimer Art Library, and the Diehn Composers Room. Each library contains specialized book collections, maps, scores, recordings, microforms, and equipment available for borrowing. At our Help Desks, staff are on hand to provide assistance with information, location, instruction, and informational technology questions. Additionally, students and faculty members have online access to the Virtual Library of Virginia’s collections and may borrow books and other materials from participating libraries across the Commonwealth.

Elise N. Hofheimer Art Library

Barry Arts Building, 47th Street and Monarch Way, Room 2008, second floor; 757-683-4059

The Hofheimer Art Library contains specialized books, journals, online resources, videos, audio-visual titles, and other materials for students and faculty in the visual arts. Reserve materials for ODU Art Department classes are available at the service desk. Individual and group study space, computers, drawing tablet, scanner, and network printer are available. Visit the Art Library at www.odu.edu/library/art.

Music Library and F. Ludwig Diehn Composers Room

Diehn Center for the Performing Arts, Room 189; 757-683-4173

The Music Library contains print scores, music audio, and video content. Reserve materials for School of Music classes are available at the service desk. Students have access to PC and Mac computers, a DVD/VCR player, CD player, audio cassette player, turntable, flatbed scanner, and network printer.

The Diehn Composers Room is co-located with the Music Library and contains unique and rare manuscripts, scores, audio recordings, memorabilia, and other specialized music materials. Reference and research services are available in the Reading Room, including the use of a Steinway grand piano at appointment only. Visit the Music Library and Diehn Composers Room at www.odu.edu/library/diehn.

Patricia W. and J. Douglas Perry Library

Perry Library offers quiet study space, collaborative rooms for group projects, accessibility services, a café, meeting space, and other facilities for student success.

Learning Commons @ Perry Library

First Floor, 757-683-4178

The Learning Commons @ Perry Library is a collaborative project of the University Libraries, Information Technology Services, and the Office of Academic Success Initiatives & Support (ASIS), providing year-round services with 24/5 operating hours during spring and fall semesters. The facility includes individual study space, group collaboration space, presentation practice, computers, wireless access, printers, scanners, GIS/digital media/other specialized software, and a sound room that can be reserved by students. Students can access research assistance and resources, information technology assistance, tutoring and writing centers, and other services supporting student success.

At the Perry Library Help Desk, located in the Learning Commons (www.odu.edu/learningcommons), students with a valid University ID may borrow equipment, media, books, reserve materials, and other items. Graduate student study carrels are also available. Information on borrowing privileges, loan periods, and policies is available at www.odu.edu/library/services/borrowing.

Interlibrary Loan and Document Delivery Services

757-683-4170, 4172

Interlibrary loan allows ODU students, faculty, and staff to request journal articles, books, and other needed research materials not available in the University Libraries. The Commonwealth’s Virtual Library of Virginia interlibrary loan agreement ensures that students, faculty, and staff may obtain items located in other Virginia libraries. Document delivery services provide copies of materials held in the University Libraries’ collection to distance learners and other eligible students, faculty, and staff. Interlibrary loan and document delivery requests can be submitted online at www.odu.edu/library/services/interlibrary-loan.

Research Help Services

Help Desk, First Floor, 757-683-4178

ODU Libraries staff assist students and faculty with all types of research using all formats of library resources. Librarians and staff provide direct individual assistance by telephone, e-mail, live online Chat, and face-to-face and virtual consultation by appointment. Local and distance learning students may obtain assistance by visiting or calling the Help Desk, directly contacting a subject librarian, using the Chat service, or submitting a

**Instructional Support**

ODU Libraries offer library instruction sessions to courses with research assignments or library-related learning goals. The Libraries also provide online tutorials, videos, and online guides to help students build research skills and increase knowledge in information literacy, as well as workshops and programing designed to support student learning and to facilitate connections between students, the Libraries, and the University community. Additional information can be found at www.odu.edu/library/services/instruction (http://www.odu.edu/library/services/instruction/).

**Special Collections & University Archives**  
*Third floor, 757-683-4483*

Special Collections & University Archives, located on the third floor of Perry Library, preserves and provides access to the Libraries' unique and rare collections documenting the history of ODU, Virginia, and the region. The collections cover a wide range of topics that enrich scholarly opportunities, and students and faculty are encouraged to visit and use the collections and services. Special Collections’ materials include rare books, diaries, letters, legal and campaign files, oral histories, music, film, photographs, maps, and more. Moreover, the University Archives document the history of the University and include yearbooks, department records, student organization records, course catalogs, film, photographs, etc. Special Collections staff are available to assist students and faculty with research requests and host class sessions specializing in active-learning exercises with primary sources. Visit Special Collections at www.odu.edu/library/special-collections (https://www.odu.edu/library/special-collections/).

Several digitized collections of materials from Special Collections & University Archives are also freely available online. Visit the ODU Digital Collections at dc.lib.odu.edu (http://dc.lib.odu.edu/).

**ODU Digital Commons and Scholarly Communications Services**

The Department of Scholarly Communication & Publishing provides services at all levels of the scholarly research life cycle, ranging from copyright and author rights to data management, publishing, and research impact. ODU Digital Commons (digitalcommons.odu.edu (https://digitalcommons.odu.edu)), the University’s institutional repository, is integral to these services as it brings together scholarly, creative, and institutional works for preservation, visibility, and worldwide open access. Digital Commons also provides a publishing platform for hosting journals, proceedings, and events.

**Accessibility Services**  
*First Floor, 757-683-4178*

The Library Accessibility Room in the Learning Commons provides specialized equipment and quiet space for students registered with the University’s Office of Educational Accessibility (http://www.odu.edu/educationalaccessibility/). This wheelchair accessible room can be reserved for individual use. The facility houses CCTV, workstations with FUSION Professional, Read and Write Gold, and other adaptive technologies. Orientation, reservations, and research consultation appointments are available through the Learning Commons Help Desk.

Also, the Help Desk provides on-demand paging to students who need special assistance with retrieving materials from the upper floors. Information about accessibility is available on the University Libraries’ web site at www.odu.edu/library/services/accessibility (http://www.odu.edu/library/services/accessibility/).

**Women & Gender Equity Center**

The Women and Gender Equity Center (WGEC) is committed to promoting an inclusive and equitable campus community that embraces and affirms the diversity and intersectionality of sexual and gender identities and expression within the university. The WGEC’s mission is to educate, activate and engage, as well as promote gender equity and leadership across the gender spectrum while addressing the unique challenges and opportunities faced by and afforded to students of marginalized genders and sexual orientations. Recognizing the critical and valuable role that people of all identities play in promoting a safe and inclusive environment free of gender bias and inequity, the WGEC’s programs, services, and outreach are designed to empower students to be agents of change, advocates, and allies so all students may achieve their personal, academic, and professional potential. For more information, please call 757-683-4109 or visit https://www.odu.edu/life/support/wgec.

Title IX of the Education Amendments of 1972 prohibits discrimination based on sex in educational programs and activities. Sexual harassment and sexual violence have been recognized as a form of discrimination in violation of Title IX. For information, consultation or to file a complaint of discrimination or harassment on the basis of sex, individuals may contact the Title IX Coordinator, Kate Couch, located at 4111 Monarch Way, Suite 106 (Innovation Research Park I); she can be reached at (757) 683-3141 or TitleIXCoordinator@odu.edu.