

# Education Specialist

## Educational Leadership with a Concentration in Higher Education (EdS)

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Working professionals who aspire to advance in higher education administration will find the EdS program a meaningful base for building toward their professional objectives. Students who enter the EdS program have diverse backgrounds, experiences, and goals. For this reason they have the ability, through consultation with their advisor, to tailor the cognate chosen to fulfill their degree obligations towards these goals.

### Admission

Prospective students seeking admission to the EdS program with a Concentration in Higher Education must:

1. Meet all University admission requirements as listed in the Old Dominion University Catalog;
2. Have a completed Master's degree in an appropriate discipline from a regionally accredited university, and submit transcripts of all undergraduate and graduate work with a minimum GPA of 3.5. Degrees that are equivalent to a Master's degree such as LLB, JD, and DDS are also acceptable;
3. Provide two (2) letters of recommendation. At least one letter must come from a professor or an individual who describes the applicant's academic performance and writing ability. Letters from senior-level leaders that endorse the applicant's leadership potential are encouraged;
4. Provide a 1-page single-spaced essay that addresses the questions: What are your professional goals? Why do you wish to obtain the specific degree for which you are applying?
5. Provide an original 2-page single-spaced academic writing sample. Pick one current issue facing higher education of interest to you. What is the issue? Why is the issue important to the field of higher education research and practice?
6. Provide a CV or resume that describes the applicant's academic and professional background;
7. Applicants whose native language is not English must submit a current score for the Test of English as a Foreign Language (TOEFL) iBT of at least 80.

Applicants whose admission credentials are slightly below the required minimum will be considered for provisional admission.

Non-degree students are limited to a maximum of two HIED, CCL, and/or FOUN courses prior to admission unless they receive permission from the GPD. Non-degree students must receive academic advising by a Higher Education program faculty member prior to enrollment in any course as a non-degree student. Performance in classes as a non-degree student will not guarantee admission into the program.

### Curriculum Requirements

The Education Specialist in Higher Education Concentration requires the completion of a minimum of 30 credit hours beyond the master's degree. Due to the wide variation of backgrounds among students seeking this degree, the curricular requirements will be determined based upon the applicant's background.

#### Required Courses \*

Students, with the assistance of their advisor, will choose six courses from the following that do not repeat courses taken for the Master's degree: 18

HIED 808 Foundations of Higher Education

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HIED 810	Student Affairs Administration	
HIED 812	Strategic Planning	
HIED 820	The Private College and University	
HIED 825	Higher Education Politics and Policy	
HIED 833	Professional Helping Skills in Higher Education	
HIED 843	Campus Internationalization	
HIED 844	Global Higher Education Systems: A Comparative Approach	
HIED 845	Today's College Student	
HIED 852	The Law of Higher Education	
HIED 856	Institutional Finance and Resource Management	
HIED 857	Learning Environment Design and Assessment	
HIED 858	Higher Education Leadership	
HIED 862	Institutional Advancement	
HIED 863	Topical Issues in Higher Education	
HIED 864	College and the University Presidency	
HIED 865	Adult and Continuing Education	
HIED 870	External and Internal Relations for Higher Education	
HIED 871	Global and Intercultural Perspectives in Higher Education	
HIED 893	History of Higher Education	
HIED 894	Governance, Organization, and Administration of Higher Education	
CCL 820	Community College Leadership	
CCL 824	Community College Finance, Fundraising, and Resource Management	
CCL 826	Community College Curriculum, Program Development, and Quality Assurance	
CCL 830	Community College Politics, Policy, and Advocacy	
CCL 866	Seminar on the Modern Community College: Foundations, Philosophy, and Vision	
COUN 807	Adult and College Student Development	
<b>Research Courses</b>		
FOUN 722	Introduction to Applied Statistics and Data Analysis	3
FOUN 813	Program Evaluation in Education	3
FOUN 812	Research Design and Analysis	3
<b>Field Experience</b>		
HIED 868	Internship in Higher Education Administration	3
or HIED 844	Global Higher Education Systems: A Comparative Approach	
<b>Total Credit Hours</b>		<b>30</b>
* Required courses must include the following if they have not already been taken at the 700 level within a Master's degree program		
HIED 808	Foundations of Higher Education	3
HIED 856	Institutional Finance and Resource Management	3
HIED 857	Learning Environment Design and Assessment	3
HIED 893	History of Higher Education	3
HIED 894	Governance, Organization, and Administration of Higher Education	3
<b>Total Credit Hours</b>		<b>15</b>

## Special Courses

These courses may be used for a variety of specialized topical seminars and may fulfill requirements in one or more of the cognate areas noted above.

HIED 895                      Topics in Higher Education Administration                      1-6

## Additional Requirements

### Continuance

Students must meet all department, college, and university policy requirements for continuation in their academic program. See department policy below.

### Continuance Policy and Procedures for all EFL Programs

The following policy has been established for continuance in *all* graduate programs within the EFL department.

At the end of each semester – fall, spring, and summer – the graduate program directors (GPD) will review student records. As per university policy, students who do not maintain an overall GPA of at least 3.0 in their EFL program will be placed on probation. Students placed on probation have one semester to bring their overall GPA back to a minimum of 3.0. A student may be placed on probation only one time in their EFL program and will not be eligible for a second probationary period. Should a student's GPA fall below 3.0 twice, he/she will be dismissed from the program.

Students who receive a grade of F in any EFL required or elective program course or who receive a final grade of lower than B- in more than one class in their program will be dismissed from their program by the Graduate Program Director and Department Chair. A failing grade in dissertation credits for one semester places the student in warning status and does not automatically dismiss the student from the program. However, two failing grades in dissertation credits will result in dismissal from the program. Students may follow the Grade Appeal Procedure in the ODU Graduate Catalog. In the event a grade is appealed such that the student comes into compliance with the EFL Continuance Policy, he/she will be reinstated.

In accord with University policy, ODU email is considered official communication.

### Exit

In order to graduate from the program, students must successfully complete:

1. the required course of study for a total of at least 30 credit hours of coursework; and
2. pass a written comprehensive examination.

### Non-Degree

Non-degree students are limited to a maximum of 2 courses prior to admission unless they receive permission from the GPD. Students must receive academic advising from a program faculty member prior to enrollment in any course as a non-degree student. Taking courses as a non-degree student does not guarantee admission into the program.